



## Job Description

**JOB TITLE:** Assistant Professor of Theatre & Technical Director  
**DEPARTMENT:** Music, Theatre and Dance  
**REPORTS TO:** Dean of Humanities

**COLLEGE MISSION:** Rochester College cultivates academic excellence, principled character, servant leadership, and global awareness through a rigorous educational experience that integrates liberal arts and professional studies within an inclusive Christian heritage.

**POSITION SUMMARY:** The Rochester College Department of Music, Theatre and Dance is seeking a qualified candidate for the position of Assistant Professor of Theater and Technical Director. This is a full time faculty position in theater, teaching a variety of courses including Introduction to Technical Theatre. In addition, this position includes the title of Technical Director of the Theater Program. Responsibilities include (but are not limited to): building and execution of all Theater Program productions; Scene Shop management and supervision of student workers; staffing and mentorship of student technical positions on productions; maintenance and supervision of all theater related areas of the building; and, collaboration with Director of Theatre, Faculty and Staff on production season planning.

### EDUCATION AND/OR EXPERIENCE REQUIRED:

- Master's Degree or beyond in a field related to Theatre is required (technical theater preferred).
- Experience in management and execution in a scene shop environment.
- Experience and expertise in some or all of the following: scenic design, lighting design, sound design and stage management.
- Knowledge of basic safety regulations and procedures (interpreting MSDS sheets, OSHA safety standards, safe lifting techniques and use of PPE)
- Successful teaching experience at the college level is preferred, as well as an understanding of the liberal arts philosophy.
- Display and demonstrate potential for excellence in teaching and scholarship, commitment to undergraduate education, and possess communication and interpersonal skills sufficient to work effectively with a diverse array of program partners.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Teach courses in technical direction and design
- Utilize effective teaching and classroom management strategies that enhance the success of diverse learners.
- Design or mentor student designers for sets, lighting, sound and properties
- Maintain scene shop tools, equipment, and facilities.
- Teach courses at the undergraduate level in stage lighting, sound design, CADD, stage management and production crew practicum.
- Serve as an academic adviser to students.
- Develop a strong production-related research program involving collaboration with students and faculty.
- Supervise shop foreman and technical theatre students.
- Perform scholarly activities consistent with rank, both on and off campus.
- Perform institutional service and contribute to the ongoing programmatic development of the department.
- Additional duties may include other teaching assignments based on area of expertise.
- Additional responsibilities include ongoing professional development and scholarly/creative activity and service to the department, school, and college - including recruitment activities.



- Ability to operate and maintain equipment such as sanders, hand/table saws, planers, and other various pieces of powered equipment and hand tools
- Manage the construction and installation of scenery, lighting, sound, properties for departmental productions.
- Ability to fully support the College mission.

**APPLICATION MATERIALS MUST INCLUDE THE FOLLOWING:**

- Cover letter
- Resume
- Official Transcripts
- List of three references, including contact information
- Electronic portfolio link

**HOW TO APPLY:**

- Interested parties should complete the RC employment application found at <http://www.rc.edu/jobs-rc/>.
- Application materials (listed above) can be electronically submitted and should be sent to:

Ginny May, Director of Human Resources  
Rochester College  
800 W. Avon Road  
Rochester Hills, MI 48307  
Phone: 248-218-2018  
Fax: 248-218-2025  
Email: [gmay@rc.edu](mailto:gmay@rc.edu)