



Job Posting

JOB TITLE: Adjunct Instructor – Traditional Program: Fall 2018
DEPARTMENT: School of Humanities: English and Theatre
REPORTS TO: Dr. Cathie Parker, Dean – School of Humanities

COLLEGE MISSION: Rochester College cultivates academic excellence, principled character, servant leadership, and global awareness through a rigorous educational experience that integrates liberal arts and professional studies within an inclusive Christian heritage.

POSITION SUMMARY: Rochester College is seeking seated adjunct instructors for Fall 2018 to teach courses in English and Theatre, including courses in composition, literature, and oral interpretation of literature. Duties include all responsibilities associated with being the course instructor (course preparation, lecturing, oversight of student academic work, grading, assessment of student learning, and all other instructional duties as described in the faculty handbook).

EDUCATION AND/OR EXPERIENCE REQUIRED:

- M.A. in English, Theatre or Humanities; Ph.D. preferred
- A record of successful college teaching experience.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Use of provided syllabus template for each course
- Follow course guidelines and Rochester College institutional policies
- Provide learning activities and support that will lead to the achievement of the course learning objectives
- Provide access to students through electronic communication (email and Moodle) and other appropriate methods
- Maintain accurate records and grades
- Return graded work to students in a timely manner
- Submit required college reports and forms, particularly self-evaluation and course assessment
- Maintain professional pedagogical relationships with students.

REQUIRED SKILLS AND ABILITIES:

- Supportive of the respective missions of the School of Humanities and Rochester College

SEND RESUME or CURRICULUM VITAE TO:

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