

Admissions

A benefit of attending Rochester College is its commitment to focus on the whole person, spiritually, academically, and socially. Future students should consider RC's vigorous education and Christian environment as a means to achieve their goals and to be challenged in those areas.

ADMISSIONS PROCEDURE

Complete each of the following steps to apply for the traditional undergraduate program at Rochester College. For those who seek financial aid, it is important to complete these steps as early as possible. See the Center for Extended Learning section for enrollment procedures for CEL programs (page 122).

1. Submit a completed application for undergraduate admission to the Admissions Office along with a non-refundable application fee of \$35 (\$100 USD application fee for international students). Application forms may be downloaded or submitted online at www.rc.edu. Applications are also available from the Admissions Office upon request. The application fee is required before an admissions decision will be made. Payment may be made online after the application is complete, you can call the admissions office to pay by credit card over the phone, or you can mail a check made out to Rochester College to the admissions office.
2. Give the transcript request form to either a guidance counselor or registrar, and ask him or her to send a transcript to Rochester College. Transcripts are required before an admissions decision will be made. All students graduating from high school must make arrangements to have a final transcript sent to Rochester College after graduation. Students who have completed college work must submit a final high school transcript and an official college transcript. GED graduates must submit an official copy of their GED scores to the Admissions Office.
3. Students who are entering college for the first time and students who are transferring less than 15 credit hours from an accredited college or university are required to submit ACT or SAT scores to Rochester College. Scores noted on a high school transcript are acceptable. If your score is not on your transcript, ACT scores can be requested at

www.actstudent.org. Rochester College's ACT code is 2072. SAT scores can be requested at www.collegeboard.com. Rochester College's SAT code is 1516.

4. Students planning to live on campus must submit a room reservation form and fee of \$200; \$25 will apply to the non-refundable reservation fee, \$170 will apply to the security deposit, and \$5 will apply to the mailbox key deposit. Deposits, less any outstanding charges, will be returned at the end of the academic year. The \$175 deposits are required for on-campus housing and are fully refundable if requested in writing to the Admissions Office prior to May 1. Housing assignments are made on a first-come, first-served basis once application, room reservation fees and deposits are paid.

ADMISSION DECISIONS

Rochester College seeks students who desire to excel academically, spiritually, and socially, and who are likely to contribute to the campus culture. Acceptance is partly determined by high school or college grade point average (GPA) and college entrance examination composite and component scores. Additional consideration is given to students who lead or participate in school, community, and church activities. Approval is granted on a rolling basis once all required credentials are received and deposits are paid.

RESIDENCE REQUIREMENT

Campus residence is required of all students (unless married) who are under the age of 21 and junior status, or who are not living with a parent or relative over the age of 25.

FIRST TIME IN COLLEGE

High school graduates with less than 15 semester hours of college credit are required to meet the following criteria for unconditional admission to Rochester College: a minimum 2.25 high school GPA, and a minimum ACT composite score of 18 or a minimum SAT total of 880. Additional consideration may be given to component scores on each test. Students who did not graduate from high school may be admitted unconditionally if they earned a minimum GED score of 550 and meet the minimum ACT or SAT score.

TRANSFER STUDENT

Transfer students from other colleges or universities must provide a transcript from each institution and complete the steps listed on page 18. ACT or SAT scores are not required of students who have earned 15 or

more college credit hours. Transfer students must have earned a minimum 2.25 cumulative GPA for admission to Rochester College.

Rochester College grants credit for courses completed with a grade of C- (1.7 on a four-point scale) or higher at regionally accredited colleges, schools accredited by The Association of Biblical Higher Education, or a select list of voluntarily unaccredited institutions (standards within individual majors may be higher). Up to 30 hours of lower division credit might also be transferred from other unaccredited programs; these are subject to validation by the relevant academic department(s) at Rochester College and by a probationary semester of full-time, C (2.0 on a four-point scale) or higher coursework.

Students whose prior academic experience includes coursework completed outside the United States or Canada must provide an evaluation from the World Education Services (midwest@wes.org). Credit received on a basis other than the semester unit will be converted to semester hours. Transfer credit counts as upper-level credit only if the course has junior or senior status at the institution where it was taken. All work transferred from a junior college is considered lower-level credit except for 300-level courses taken in the third year of an approved third-year program.

Transfer credit may apply toward a traditional degree, but is limited to no more than 34 semester hours toward the Associate degree and 98 hours toward the Bachelor degree. At least 50% of a student's major core requirements must be earned at Rochester College. See page 123 for Center for Extended Learning limits. Transfer credit is not applied to Rochester College GPA.

Under the MACRAO Articulation Agreement, transferees from participating Michigan colleges or universities usually meet all general education requirements for the Bachelor degree at Rochester College, except the Christian Values Requirement and general education courses or prerequisites required for a major. However, if the transfer credits do not include a literature course or math course equal to MAT 1103 or higher, the student must complete these courses before a degree will be awarded. Transcripts must specifically confirm that all MACRAO requirements are met. For more information, contact the Academic Services Office.

Transferees who hold the Bachelor degree from another accredited college or university are exempt from all general education requirements, except the Christian Values Requirement (page 46) and any specific general education courses or prerequisites required for a major.

EARLY ADMISSION

High school students are eligible for early admission as full-time students at Rochester College based on the following criteria: completion of junior

year of high school, high school GPA of 3.00 or higher, and ACT score of 21 or more. Early admission students may make arrangements with their home school district to earn their high school diploma, or earn a satisfactory score on the General Equivalency Diploma (GED).

RE-ENROLLMENT

To return to Rochester College after an absence of one or more semesters, students must notify the Academic Services Office. Students suspended or dismissed for academic reasons must appeal to the Academic Life Committee. Students dismissed or suspended for social reasons must request re-enrollment through the Student Development Office. Students who re-enroll following Academic Suspension or dismissal may be required to receive tutoring and related learning resources through the Academic Center for Excellence. Students who re-enroll after an absence of 12 months or more may only be re-admitted under the latest degree plan offered for the degree and major being pursued.

INTERNATIONAL STUDENTS

Students who receive their education outside of the United States must demonstrate their ability to perform college level work in the US by submitting official academic credentials from the country where they received their education. Students, whose native language is not English, must score at least 109 in an ELS Language Center, take the ACT test, take the SAT test, or take the Test of English as a Foreign Language (TOEFL). International students who take the ACT or SAT may be eligible for an academic scholarship. A native language is that language acquired naturally during childhood and is spoken in the home. Scores must be sent directly from the testing organization. Photocopies are not acceptable. The minimum TOEFL scores are: 520 (paper-based test), or 190 (computer-based), or 68 (internet-based test). A list of cities and specific details for the TOEFL is available on the TOEFL website at www.ets.org/toefl. The minimum ACT score is 18 and participating countries can be found at www.actstudent.org. The minimum SAT test score is 840 and students can register for the test at www.collegebound.com. All test scores and transcripts must be submitted by May 1 for fall enrollment or October 1 for spring enrollment.

All students educated outside the United States or Canada will enter Rochester College on academic alert (see page 44 for information concerning "alert" status). Issuance of an I-20, as a citizen of another country, requires a notarized bank certification that funds are available to pay for at least the first year of college. A Rochester College Financial Worksheet must be filled out, signed and submitted, along with your first payment. The first payment amount and payment schedule for the rest of the year

will be outlined in the Financial Worksheet. The bank certification, Financial Worksheet, and initial payment must be received by the college by June 1 for fall enrollment and November 1 for spring enrollment, to ensure adequate processing time related to issuance of a student visa. The payment, credited to the student's account, may be refunded if the student does not attend Rochester College.

**Additional documentation may be required after the first year of study.*

SPECIAL STUDENTS

Students who are non-degree seeking or are taking less than six hours per semester do not have to apply for admission. This applies to classes taken for audit and classes taken for regular credit. Students in a degree program or enrolled in more than six hours per semester must apply for admission.

HOME SCHOOLED STUDENTS

Like special students, home schooled students do not have to apply for admission if they are non-degree seeking or taking less than six hours per semester. This applies to classes taken for audit and classes taken for regular credit.

Home schooled students who enroll at Rochester College while still in the homeschool curriculum may be granted a fifty percent (50%) tuition discount on any classes (maximum of two classes per semester) in which they enroll, for up to three semesters prior to the time they complete the home school requirements for their diploma. Students are enrolled in traditional college classes within the discipline of their choice for which they are adequately prepared. Students may enroll in courses numbered up to 2500. Classes may be taken in fall or spring semester. This program provides a great opportunity to experience the college environment while still working in a family routine.

Home schooled students are encouraged to at least be entering the second semester of their junior year of high school. The following are also required:

- Verification of home school status and course work
- Admissions information form

GUEST STUDENTS

Students from other colleges or universities may attend Rochester College to receive credit for specific courses. Guest students must pay normal tuition and fees, and must request that grades and credits be sent to their home college or university. To apply, submit a Michigan Uniform Undergraduate Guest Application to the Rochester College Registrar.

COMPUTERS

Rochester College is the first college in the state of Michigan to offer all new incoming freshmen a state-of-the-art Apple MacBook absolutely free. Transfer students who enter Rochester College with less than 30 semester credit hours will also be eligible to receive a free MacBook.

It is one of the goals of the college to be sure that students are involved with the latest technology during their studies. Education and technology has developed over the years and Rochester College is on course with the more progressive colleges in the country. In creating a campus-wide wireless environment, Rochester College achieved one of its primary educational technology goals. This creates possibilities for laptop use in the classroom, library, grounds—virtually anywhere. In time, as the technology becomes more tailored for faculty and student interaction, Rochester College will continue to enhance the laptop program.

This is the student's laptop. The warranty is in the student's name, and it will not need to be returned after graduation. Each student will be required to sign a laptop program agreement. If the student remains enrolled full-time at Rochester College for at least 6 full semesters, (excluding summer semesters) no charge will be made for the laptop. If the student leaves before 6 full semesters the student will pay a prorated charge for the MacBook.

The specifications are as follows:

- 13" white MacBook
- Mac OS X 10.5 Leopard
- 2.1 GHz Intel Core 2 Duo
- 1 GB Memory
- 120 GB Hard drive
- Combo Drive
- 3 year AppleCare Protection Plan
- Microsoft Office 2008 for Mac